

*MEMORANDUM*

TO: Members of the Quincy City Council

FROM: Ann Scott

DATE: April 12, 2013

RE: Annual Budget Review

Our annual departmental budget review will begin at 5:30 p.m. on Thursday **April 18, 2013** in rooms Meadows A & B at the Ray and Joan Kroc Corps Community Center, 405 Vermont Street. Box lunches will be served. The review will continue on Monday, April 22, for department heads who are unavailable on the 18<sup>th</sup>. The Departments are scheduled as follows:

**April 18<sup>th</sup>**

City Treasurer  
Police  
Building Maintenance/Barge Dock  
Library  
9-1-1  
Fire  
Utilities  
Engineering  
Airport  
Transit  
Central Service/Garage  
Planning & Development  
Comptroller/Purchasing/City Council  
Mayor/Administration  
Human Resource

**April 22**

City Clerk  
IT

CC: Mayor John Spring  
Dir. Of Admin Services Gary Sparks  
Department Heads  
Exec. Dir. Quincy Public Library Nancy Dolan